

DATE: 20/08/2025

Guidelines for Master of Management Studies (MMS)
Admission to First Year through Centralised Admission Process (CAP)
for the academic year 2025-2026

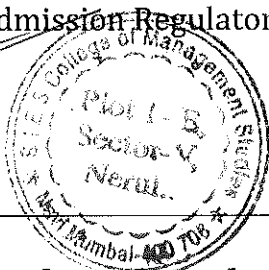
1. Those students who have been allotted the college through CAP Round have to Register yourself and fill the online application form as per the link mentioned below and printout to be submitted along with the documents as per the list-
<https://erp.siescoms.edu.in/admission/lauth/login>

2. Students are required to pay the fees by IMPS/NEFT / RTGS Payment

Sr.No	Category	Passed Bachelor's Degree from University of Mumbai		Passed Bachelor's Degree from Other than University of Mumbai (within Maharashtra State)		Passed Bachelor's Degree from Other than University of Mumbai (Outside Maharashtra State)
		OPEN	TFWS	OPEN	TFWS	OPEN
1	Tuition fees	215652/-	0	215652/-	0	215652/-
	Development fees	32248/-	32248/-	32248/-	32248/-	32248/-
	Total	248000/-	32248	248000/-	32248/-	248000/-

3. Candidates are required to submit the documents listed below as well as list mentioned in the State CET Cell & D.T.E. brochure.
4. The admission is provisional and is subject to the final approval of JT DTE/DTE/University of Mumbai / Admission Regulatory Authority.


 DIRECTOR
 SIESCOMS

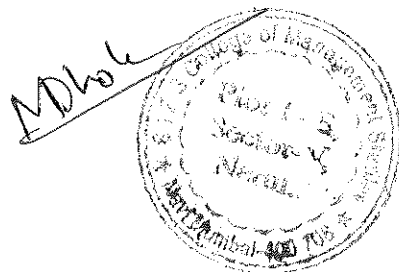


NOTE-

In addition to above fees, the candidate is also required to pay the University fee as per the candidature type. Notification will be given at the time of class Commencement.

The students who have been allotted Institute for **MMS** course shall produce the following certificates in **ORIGINAL** and **PHOTOCOPIES**. No admission will be granted without fulfilling the aforesaid requirement

Sr.no	List Of Document
1.	Copy of Online College Application Form - 1 Copy
2.	Provisional CAP Allotment Letter (Printout to be taken from Website)- 4 SETS OF PHOTOCOPIES
3.	MAH-MMS CET-2025 Admit Card and Score Card-4 SETS OF PHOTOCOPIES
4.	Seat Acceptance Printout & Final Merit Rank-4 SETS OF PHOTOCOPIES
5.	e-Verification/Physical Verification Receipt-cum-Acknowledgement-3 SETS OF PHOTOCOPIES
6.	SSC Mark sheet and Passing Certificate-3 SETS OF PHOTOCOPIES
7.	HSC Mark sheet and Passing Certificate-3 SETS OF PHOTOCOPIES
8.	Degree Mark sheet (all semester) and Passing Certificate- (Proforma - S - For Appearing candidates)- 3 SETS OF PHOTOCOPIES
9.	Nationality Proof (Domicile / Passport/ Leaving certificate/Birth Certificate)- 3 SETS OF PHOTOCOPIES
10.	Domicile Certificate (Mandatory for Tamil Minority Candidate)- 3 SETS OF PHOTOCOPIES
11.	Affidavit on Rs. 100/- Stamp paper (for Tamil Linguistic Minority Quota) Notarized (format attached)- 3 SETS OF PHOTOCOPIES
12.	Transference Certificate/ Leaving Certificate-3 SETS OF PHOTOCOPIES
13.	Migration Certificate (Other than University of Mumbai Student)
14.	GAP Certificate on Rs.100/ Stamp paper & Notarized (Those who have passed Degree before April/ May-2025. (Format attached)- 3 SETS OF PHOTOCOPIES
15.	Copy of Aadhar Card
16.	Income Certificate Mandatory for (TFWS -Category Student)- 3 SETS OF PHOTOCOPIES
17.	For candidates who have changed their name/or in whose name there is difference in the certificate should give an affidavit on Rs. 100/- stamp paper (Notarized)- 3 SETS OF PHOTOCOPIES
18.	Degree Verification report from your University (Other than University of Mumbai Student) (submit within a month from date of admission)
19.	Anti-ragging Affidavit online-https://www.antiragging.in/



Details for Filing Anti ragging

Link for filing Anti ragging affidavits online from Student and Parent through the following sites- <https://www.antiragging.in/> / <https://amanmovement.org> On successful completion you will get affidavits through email. Student and his/her parent should sign the respective affidavit and submit. At the time of admission.

For MCA-First Year (2025-27)

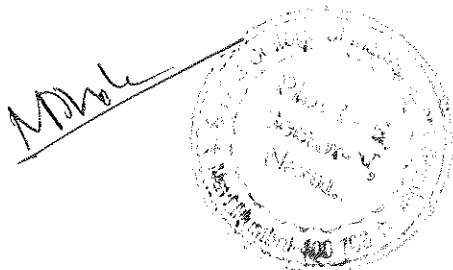
Choose 'College'. While completing the anti-ragging initiative, filled out this detail.	Director Name- Dr. Madhavi Dhole Contact No-22 61083425 Course – MCA Intake In Class- 60 (Per Division) Total Intake- MCA-120 Nearest Police Station -Nerul
--	--

ANTI RAGGING HELP LINE NO-18001805522

For MMS- First Year (2025-27)

Choose 'College'. While completing the anti-ragging initiative, filled out this detail.	Director Name- Dr. Madhavi Dhole Contact No-22 61083425 Course – MMS Intake In Class- 60 (Per Division) Total Intake- MMS-180 Nearest Police Station -Nerul
--	--

ANTI RAGGING HELP LINE NO-18001805522



SIES COLLEGE OF MANAGEMENT STUDIES
SHRI CHANDRASEKARENDRA SARASWATI VIDYAPURAM,
PLOT-1E, SECTOR-V, NERUL, NAVI MUMBAI-400706



Date: 20/08/2025

BANK DETAILS FOR PAYMENT OF FEES
MMS AND MCA COURSE

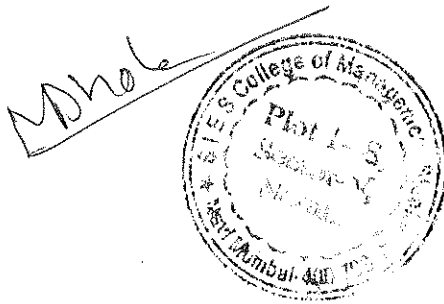
Beneficiary Name: SIES COLLEGE OF MANAGEMENT STUDIES

BANK NAME- INDIAN BANK.

BRANCH- NERUL.

Saving Bank A/C NO-855831103

IFSC CODE-IDIB000N110



STAMP PAPER of Rs. 100 Notarized

Minority AFFIDAVIT

I Mr./Ms. _____ Son/Daughter of

Mr. _____ Address _____

_____ seek admission

Under the South Indian Linguistic Minority category to Master of Management Studies (MMS) First Year in SIES College of Management Studies, Nerul Navi Mumbai-400706 for the year 2025-2027 and do hereby state and declare on solemn affirmation as under.

1) I say my mother tongue is _____

2) I say that whatever stated above is true and correct and if any case any of my statements is proved false I agree to the cancelled of my admission

Solemnly affirmed at _____ on this date:

Signature
(Name of Student)

STAMP PAPER of Rs. 100 Notarized

GAP CERTIFICATE

AFFIDAVIT

I, _____ (Full Name), age _____ years, Indian inhabitant, residing at _____ (address),

do hereby state and declare on solemn affirmation as under:

I say that I have Passed _____ Exam from _____ (College, University) in _____ (Month), (year), since then I did not enroll my name in any college / Institute / University and / or elsewhere as a regular student during my gap due to _____ (give reason).

I say that now I wish to continue my further studies at SIES College of Management Studies, Nerul for Master of Management Studies (MMS) Course for the academic year 2025-2027.

I understand that my candidature / performance is liable for cancellation in case the above information is found to be incorrect.

I say that I am executing this affidavit to produce the same before the concerned University / College authority to prove my gap period in Education and enable them to condone the gap period and give me Admission in their College / university so that I continue my further studies. What is stated above is true and correct to the best of my knowledge and belief.

SOLEMNLY AFFIRMED AT MUMBAI.

Signature of applicant

This _____ th Day of _____ (month), (Year)
Deponent.

Explained & identified by
Signature of